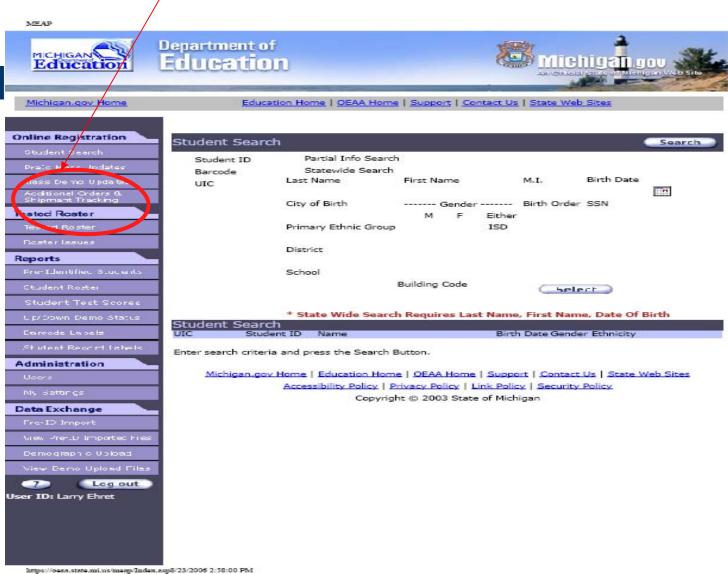
Enrollment and Materials Ordering

- Log into the state site:
 - www.Michigan.gov/oeaa-secure
 - New users will need to obtain a user ID and password from their school district administrator of the OEAA secure site or contact their district superintendent's office.
 - Email meap@michigan.gov with any questions or concerns with the OEAA site.

Enrollment and Materials Ordering

- Enrollment window is Nov 1 17, 2006
- Test Supervisor will need to update the enrollment screen
- Validate the number of students taking the assessment and update if necessary
- Enter the number and type of accommodation materials needed per subject for WorkKeys and Michigan components

Select Additional Orders & Shipment Tracking



Select Enrollment Tab

NCS Schoolhouse™ Web Site



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Related Links

MI-Access

Assessment Manuals

Shipment Tracking

User Guide

Manual-Additional Orders.pdf

Michigan Department of Education

Welcome to all Users of the OEAA Secure Web Site

District MEAP Coordinators:

To expedite your request for additional orders, please use the "additional orders" tab at the top of this screen and enter your orders directly online. If orders are entered by 4:00 PM, you will be able to review them the next day.

If you need assistance with this process, please call 1-800-204-4109.

This NCS SchoolHouse TM Web Site has been designed to provide supplementary services for our Michigan assessment programs. This fall, it can be used to order additional materials for the Michigan Educational Assessment Program (MEAP).

To the left, there are related links to Web sites.

The first link directs you to the MI-Access site. You may also call the MI-Access hotline number, \$88-382-4246, for other information or questions related to MI-Access.

The second link directs you to the electronic versions of MEAP manuals that are being used this fall.

The third link tracks the shipment of MEAP assessment materials to and from our scoring contractor, Pearson Educational Measurement.

The fourth link accesses the User Guide for Additional Orders and Shipment Tracking tools.

The fifth link gives you access to the faxable MEAP 3-9 Additional Materials Request Form. To use this form you must print it, fill it out, and FAX it. (Caution: This is not the online form referenced in the paragraph above in red. For fastest service, please use the electronic form.)

Drop Down to Select MME Spring 2007 Cycle

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Test:

ARTS AND SCIENCE

Enrollment

NCS Schoolhouse™ Web Site

Please select a test from the choices listed under the Test: drop down menu.

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Enrollment Screen

- Enrollment Screen has sub-tabs:
 - Detail Instructions
 - Enrollment
 - Supplemental Enrollment
- Select and follow Detail Instructions